

Safety Leadership

2 Day Course

SAFETY ACTION

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| DATE: | Course 1: Monday 17 th & Tuesday 18 th October Course 2: Monday 5 th & Tuesday 6 th December |
| DURATION: | 2 Days |
| COURSE LEADER: | Safety Action Specialist |
| VENUE: | Safety Action, Suite 114 @ 370 St Kilda Rd, Melbourne |
| COST: | \$990 + GST / person |

OVERVIEW:

Managers and supervisors have significant obligations under workplace safety legislation. In addition they are expected to provide the necessary leadership to continually encourage compliance and achieve the various business objectives. All safety leaders require specific training to; fully understand their leadership role, master use of the tools and techniques for safety leadership and to hone their skills in a “safe” learning environment.

This course will provide proven tools and techniques and give confidence through numerous practical exercises for participants to become true safety leaders.

DESIGNED FOR:

This course is designed for all personnel expected to provide safety leadership within the organisation. Typically this includes; managers, team leaders, supervisors, safety co-ordinators and safety representatives.

CONTENT:

- Preliminary safety leadership survey & diagnosis
- Introduction to safety culture
- Technical Safety Leadership
- Managing high performance safety
- Safety leadership & participation
- Safety communication skills
- Motivating safe behaviour
- Practical exercises

LEARNING OUTCOMES:

At completion of this workshop, participants will be able to:

- i) Understand their role in relation to workplace safety & compliance
- ii) Know their assessed safety leader strengths and weaknesses (*per preliminary survey*)
- iii) Understand the role & necessary skills to be a safety leader
- iv) Know the tools & techniques to use to continually reinforce the desired workplace safety culture
- v) Have the confidence and skills to implement the proven safety leadership techniques in day to day activities
- vi) Know when & how to have “courageous” conversations

Specialists in Workplace Safety and Business Risk

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AGENDA

Day One:

Promoting & Sustaining Safety Leadership and Culture Change

1. Understanding Safety Law for Leaders
2. Safety Culture – What is it and why do I need it?
3. Motivating Safe Practices
4. Safety Leadership & Effective Communication
5. Personality Types

Day Two:

Leadership Skills for Safety Practitioners

Practical Leadership Skills:

6. Safety Inspections
7. Safety Investigations
8. Risk Assessment & Job Safety Analysis Process
9. Strategic Safety Planning
10. Action Plan & Notes

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Training Registration Form

Fax to: 03 9690 6399

Session Title: Safety Leadership

DATE: _____

Company: _____

Address: _____

Post Code: _____

Phone: _____ Fax: _____

Attendee 1:

Name: _____

Title: _____

Email: _____

Attendee 2:

Name: _____

Title: _____

Email: _____

Please list additional attendees on a separate sheet.

Payment Options

Please invoice me.

I enclose a cheque (payable to Safety Action Pty Ltd) for \$_____.

Please charge to my credit card for the amount of \$_____.

(Note: Credit card payments will incur a 3.5% surcharge)

Mastercard

Visa

Number:

Exp Date: /

Name on Card: _____

Signature: _____

CANCELLATION POLICY: Cancellations prior to 7 days before the workshop will receive a refund, less a 20% administration fee. No refund will be made for cancellations made less than 7 days prior to the workshop. If you are unable to attend, a substitute may be sent. Note: Safety Action reserves the right to re-schedule the date of this training, subject to sufficient bookings.

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